

Fixtures and Visuals Vendors

Version 1 - February 1, 2022

Training + Development
Ready, Set, Grow!

All information contained in this publication is proprietary. No reproduction, distribution or use of the material is permitted without the express permission of Academy Sports + Outdoors. © 2014 Academy Ltd., d/b/a Academy Sports + Outdoors. All rights reserved.

[Back to Shipment Type](#)

Objectives

- Discuss the Shipment to Stores Process
- Discuss the Shipment to DC process


Fixtures/Visuals to Store


- All Fixtures/Visuals vendors will login with their own user ID (Fixtures/Visuals ID) and password
 - i.e. User ID – RC3.V123456, Password – Temporary Password (see page 16)
 - The screen name will reflect your department either as Fixtures or Visuals.


Fixtures/Visuals to Stores



The screenshot shows the Oracle Cloud sign-in interface. At the top, it says "SIGN IN TO ORACLE CLOUD". Below that, it identifies the account as a "Traditional Cloud Account" and displays a welcome message: "Welcome usacademy/bd70536 strange domain". There are two input fields: the first contains "RC3" and the second is masked with asterisks. A "Sign In" button is located at the bottom of the form. A link for "Can't access your account?" is also visible.

 Academy Sports+Outdoors Rapid Command and Control Center

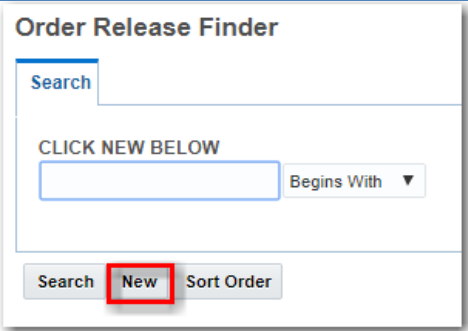

Create Shipment To Store


Create Shipment To DC


Print BOL

Fixtures/Visuals to Store

- Upon logging in, select **Create Shipment to Store** from the home menu
- The order release finder page will be displayed
- Click **New**
- On the order release page, enter the following information into the corresponding fields
- Order Release ID - Leave blank
- Pickup Date – Enter the date in which the shipment is to be picked up
 - Pickup Date Must be 72 business hours from the day the order release is created. The 72 business hours do not include weekends or Academy holidays
- Order Configuration - Do not change
- Source Location - Enter your vendor ID or clear the Ship From field, then click on the magnifying glass to search for your location.
- Carrier – Leave RBLT as the carrier
- Destination Location ID - Choose the destination location from the drop down list or type the store location by entering “ST” and the number
- Comments – On Site Date – Enter the date in which the shipment should arrive at the destination
- Reference Number Qualifier ID – click drop down select NMFC Class (class of the shipment 50.0)
 - The NMFC needs to be in the following format: 50.0
 - The decimal followed by a zero or number is necessary
- Reference Number – Enter the value for the class
- Click **Save** to the right of the Reference Number
- Click the **Ship Unit Button**



The screenshot shows the 'Order Release Finder' interface. It includes a search bar, a 'CLICK NEW BELOW' instruction, a text input field, a 'Begins With' dropdown menu, and three buttons: 'Search', 'New', and 'Sort Order'. The 'New' button is highlighted with a red box.

Order Release

1 of 1

Order Release Ship Unit Line Item

Order Release ID Order Base ID Source Location ID Destination Location ID

Order Release ID

Order Release Name

FIXTURES_STORE

Pickup Date

01/17/2022 14:42:00

Top-off Order

* Order Configuration

PREPACK

Earliest Estimated Pickup Date

* Source Location ID

131546

* Destination Location ID

ST100

* Carrier

RBLT

Comments - On Site Date

1/22/2022

Reference Numbers

* Reference Number Qualifier ID

* Reference Number

Save

NMFC_CLASS

50.0



Top

Ship Unit

Fixtures/Visuals to Store

- Click the **New Line Item** button to enter specific PO information and enter the following information into the corresponding fields:
 - Leave Blank – Do not change
 - Total Package Count – Enter the carton count for the individual purchase order
 - Weight – Enter weight for the individual purchase order
 - Volume – Enter volume for the individual purchase order
 - Type – Do not change
 - PO Number – Enter the purchase order number
 - Pack with Group – Do not Change
 - Reference Number Qualifier ID - Click the pull down arrow and select PALLET_COUNT and Reference Number (the number of pallets)
 - Click **Save** to the right of the Reference Number
- Click **Save** once the information is entered at the bottom
- Then Finished or New Line Item for new PO and repeat the above steps

The screenshot shows the 'Order Release' application interface. At the top, it says 'Order Release' and '1 of 1'. Below that, there are three tabs: 'Order Release', 'Ship Unit', and 'Line Item', with 'Line Item' being the active tab. Under the tabs, there are four columns: 'Order Release ID', 'Order Base ID', 'Source Location ID', and 'Destination Location ID ST207'. Below these columns is a table with four columns: 'ID', 'Packaged Item ID', 'Item Name derived from Packaged Item', and 'Total Package C'. At the bottom of the table, there is a button labeled 'New Line Item' which is highlighted with a red box.

Line Item

LEAVE BLANK

Packaged Item ID
[DEFAULT](#)

* Total Package Count

* Weight

* Volume

Pack With Group

Type UOM

* PO Number

Special Services

Special Service Group	* Special Service	Save
<input type="text" value=""/>	<input type="text"/> <input type="text"/>	<input type="button" value="Save"/>

Reference Numbers

* Reference Number Qualifier ID	* Reference Number	Save
<input type="text" value=""/>	<input type="text"/>	<input type="button" value="Save"/>
PALLET_COUNT	3	<input type="button" value=""/>

Fixtures/Visuals to Store

- If shipping multiple POs, click the **New Line Item** tab to create additional POs
- Click the **Finished** button at the top of the screen once all the information for the shipment has been entered
- To create another shipment, click the **Create Another** button or repeat the option below.

Order Release 1 of 1 **New** **Finished**

Order Release Ship Unit **Line Item**

Order Release ID Order Base ID Source Location ID Destination Location ID ST207

ID	Packaged Item ID	Item Name derived from Packaged Item	Total Package Count	Packaging Unit Count	Packaging Unit	Transport Handling Unit	Weight	Volume	Brand Name
DEFAULT			30				1000.00 LB	100.00 CUFT	

New Line Item

Select Line
 🔍 ⚙️ + Save

Top

Results

Success

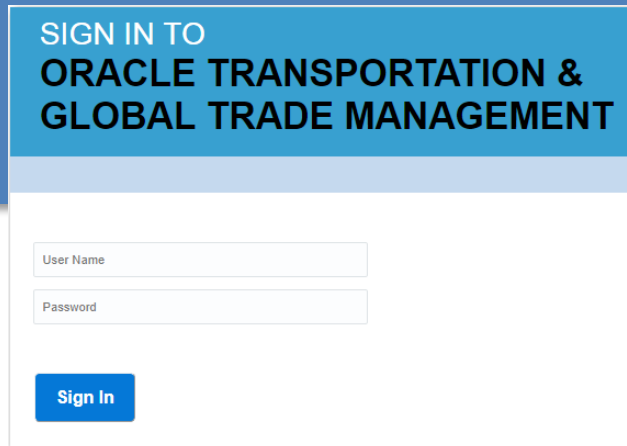
You successfully created the following records:

RC3.20171129-0001 ☆

Create Another Modify Another

Fixtures/Visuals to DC

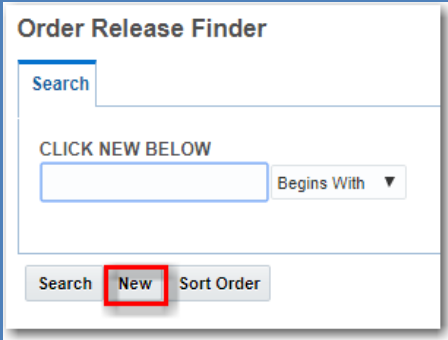
- All Fixtures/Visuals vendors will login with their own user ID (Fixtures/Visuals ID) and password
 - i.e. User ID – RC3.V122348, Password – Temporary Password (see page 16)
- The second process is Fixtures/Visuals to a DC
- Upon logging in, select **Create Shipment to DC** from the home menu



The image shows a login interface for Oracle Transportation & Global Trade Management. It features a blue header with the text "SIGN IN TO ORACLE TRANSPORTATION & GLOBAL TRADE MANAGEMENT". Below the header, there are two input fields: "User Name" and "Password". A blue "Sign In" button is positioned below the password field.

Fixtures/Visuals to DC

- Upon logging in, select **Create Shipment to DC** from the home menu
- The Order Release Finder page will be displayed
- Click **New**
- On the order release page, enter the following information into the corresponding fields
 - Order Release ID - Leave blank
 - Pickup Date – Enter the date in which the shipment is to be picked up
 - Pickup Date Must be 72 business hours from the day the order release is created. The 72 business hours do not include weekends or Academy holidays
 - Order Configuration - Do not change
 - Source Location - Enter your vendor ID
 - Destination Location ID - Choose the destination location from the drop down list.
 - Contact Name – Enter the Contact Name
 - Comments – On Site Date – Enter the date in which the shipment should arrive at the destination
 - Reference Number Qualifier ID – click the drop down select NMFC Class (class of the shipment 50.0)
 - The NMFC needs to be in the following format: 50.0 The decimal followed by a zero or number is necessary
 - Click **Save** to the right of the Reference Number
 - Click the **Ship Unit Button**



The screenshot shows a web form titled "Order Release Finder". It contains a "Search" input field at the top. Below it, the text "CLICK NEW BELOW" is displayed. Underneath this text is another input field followed by a "Begins With" dropdown menu. At the bottom of the form, there are three buttons: "Search", "New", and "Sort Order". The "New" button is highlighted with a red rectangular box.

Order Release

1 of 1

Order Release [Ship Unit](#) [Line Item](#)

Order Release ID Order Base ID Source Location ID Destination Location ID

Order Release ID

Order Release Name
FIXTURES_DC

Pickup Date
01/17/2022 14:49:00

Top-off Order

* Order Configuration
PREPACK

Earliest Estimated Pickup Date

* Source Location ID
131546

* Destination Location ID
895 - Katy TX

Comments - On Site Date
1/22/2024

Reference Numbers

* Reference Number Qualifier ID	* Reference Number	
<input type="text"/>	<input type="text"/>	Save
NMFC_CLASS	50.0	

Top [Ship Unit](#)

Fixtures/Visuals to DC

- On the Order Release page, click the **New Line Item** button to enter specific PO information and enter the following information into the corresponding fields:
 - Leave Blank – Do not change
 - Total Package Count – Enter the carton count for the individual purchase order
 - Weight – Enter weight for the individual purchase order
 - Volume – Enter volume for the individual purchase order
 - Type – Do not change
 - PO Number – Enter the purchase order number
 - Reference Number Qualifier ID - Click the pull down arrow and select PALLET_COUNT and Reference Number (the number of pallets)
 - Click **Save** to the right of the Reference Number
- Click **Save** once the information is entered
- Then Finished or New Line Item for new PO and repeat the above steps

The screenshot shows the 'Order Release' interface with the 'Line Item' tab selected. The interface includes a header with 'Order Release' and '1 of 1'. Below the header are tabs for 'Order Release', 'Ship Unit', and 'Line Item'. A table with columns 'Order Release ID', 'Order Base ID', 'Source Location ID', and 'Destination Location ID ST207' is visible. Below the table is a grid with columns 'ID', 'Packaged Item ID', 'Item Name derived from Packaged Item', and 'Total Package C'. A 'New Line Item' button is located at the bottom of the grid and is highlighted with a red box.

- Select the **New Line Item** option to enter specific PO information and enter the following information into the corresponding fields:
 - Leave Blank – Do not change
 - Total Package Count – Put in carton count for individual purchase order
 - Weight – Enter weight for individual purchase order
 - Volume – Enter volume for individual purchase order
 - Pack With Group – Leave Blank
 - Type – Do not change
 - PO Number – Enter the purchase order number
 - Reference Number Qualifier ID - Enter PALLET_COUNT and Reference Number (the number of pallets)
 - Click **Save** to the right of the Reference Number
- Click **Save** once the information is entered

[Order Release Finder](#) > Order Release

Line Item

LEAVE BLANK

Packaged Item ID
DEFAULT

* Total Package Count
100

* Weight
2000.00 LB

* Volume
875 CU FT

Pack With Group

* PO Number
123456

Special Services

Special Service Group

* Special Service

Save

Reference Numbers

* Reference Number Qualifier ID
PALLET_COUNT

* Reference Number
2

Save

Top Save Cancel

Fixtures/Visuals to DC

- If shipping multiple POs, click the **New Line Item** tab to create additional POs
- Click the **Finished** button at the top of the screen once all the information for the shipment has been entered
- To create another shipment, click the **Create Another** button or repeat the option below

Order Release 1 of 1 **New** **Finished**

Order Release Ship Unit **Line Item**

Order Release ID Order Base ID Source Location ID Destination Location ID 897

ID	Packaged Item ID	Item Name derived from Packaged Item	Total Package Count	Packaging Unit Count	Packaging Unit	Transport Handling Unit	Weight	Volume	Brand
	DEFAULT		30				1000.00 LB	100.00 CUFT	

New Line Item

Results

Success

You successfully created the following records:

RC3.20171129-0001 ☆



Create Another **Modify Another**













Print an Example Bill of Lading

- Select the **Print BOL** icon on the home screen.
- Select the shipment by selecting the option box on the left side of the screen, go to Actions.
- Select Print BOL - Vendor
- Follow the Windows steps to open the PDF file

*****Please note this is not a complete Bill of Lading on the website.**

Buy Shipment Total Found: 1000

Print BOL - Vendor GO  

<input checked="" type="checkbox"/>	+	☆	ID	Indicator	BOL Number
<input checked="" type="checkbox"/>	+	☆	RC3.16093087	●				CEVV-002435
<input type="checkbox"/>	+	☆	RC3.16040622	●				EXDO-012589
<input type="checkbox"/>	+	☆	RC3.17142731	●				USXI-009850
<input type="checkbox"/>	+	☆	RC3.16100591	●				MKNIT-000230

Date: 11/28/2017

BILL OF LADING

SHIP FROM: Name: NTSWARTFX-DALLAS Address: 6425 CAMPUS CIRCLE DR, WEST City/State/Zip: IRVING TX 75063 State: <input type="checkbox"/>		Bill of Lading #: CEVV-002435 
SHIP TO: Name: TWIGGS DC Address: 1 ACADEMY DR City/State/Zip: JEFFERSONVILLE GA 31044 State: <input type="checkbox"/>		CARRIER NAME: CEVA Trailer Number: Seal Number: Shipment ID: 16093087 SCAC: CEVV Pro Number:
THIRD PARTY FREIGHT CHARGES BILL TO: Name: Address: City/State/Zip:		Freight Charge Terms: (freight charges are prepaid unless marked otherwise) Prepaid <input type="checkbox"/> Collect <input type="checkbox"/> 3 rd Party <input type="checkbox"/> <input type="checkbox"/> (check box) Master Bill of Lading: will be attached underlying Bill of Lading
SPECIAL INSTRUCTIONS:		

CUSTOMER ORDER INFORMATION						
CUSTOMER ORDER NUMBER	# PKGS	WEIGHT	VOLUME	PALLET COUNT	ADDITIONAL SHIPPER INFO	
2791371	4	20	12			
GRAND TOTAL	4	20	12			

CARRIER INFORMATION							
HANDLING UNIT		PACKAGE		WEIGHT	H.M. (X)	Product Description	LTL # NMFC #
QTY	TYPE	QTY	TYPE				
		4		20			100
GRAND TOTAL							

Where the rate is dependent on value, shippers are required to state specifically in writing the agreed or declared value of the merchandise shipped. COD Amount: \$

Forgot Password

- Select [Can't access your account](#) from the home menu
- Type in your [User Name](#) - Next
- Answer the challenge questions- Next
- Select a New Password
- Contact Logistics if you can't reset your password at domestic.logistics@academy.com. **A temporary password will be sent from oracle cloud to the contact e-mail address on the account.**

Password Rules:

- 7 characters long min.
- Expiration: 180 days
- History: last 5 passwords
- Max attempts before lockout: 3

SIGN IN TO ORACLE CLOUD

Traditional Cloud Account

Welcome usacademyitd70536 [change domain](#) [?](#)

[Can't access your account?](#)

Sign In

Forgot Password?

Use this link to reset your password and to unlock accounts.

Questions?

Contact Domestic.Logistics@Academy.com for any questions.

Supplies Vendors

Training + Development
Ready, Set, Grow!

All information contained in this publication is proprietary. No reproduction, distribution or use of the material is permitted without the express permission of Academy Sports + Outdoors. © 2014 Academy Ltd., d/b/a Academy Sports + Outdoors. All rights reserved.

[Back to Shipment Type](#)

Objectives

- Discuss the Shipment to Stores Process
- Discuss the Shipment to DC Process

Shipment to Store

- All Supplies vendors will login with their own user ID and password.
- i.e. User ID RC3.V123456, Password – Temporary Password (see page 16)
- Select **Create Shipment to Store** from the home menu
- The order release finder page will be displayed, then click **New**

SIGN IN TO
**ORACLE TRANSPORTATION &
GLOBAL TRADE MANAGEMENT**

User Name

Password

Sign In

 Academy
SPORTS & OUTDOORS Rapid Command and Control Center



Create Shipment To Store



Create Shipment To DC



Print BOL

Order Release Finder

Search

CLICK NEW BELOW

|

Begins With ▼

Search

New

Sort Order

Shipment to Store

On the order release page, enter the following information into the corresponding fields

Order Release ID - Leave blank

Pickup Date- Enter the date in which the shipment is to be picked up.

- Pickup Date Must be 72 business hours from the day the order release is created. The 72 business hours do not include weekends or Academy holidays

Order Configuration - Do not change

Source Location ID – Enter your vendor ID or clear the Ship From field, then click on the magnifying glass to search for your location, click the white dot on the left then click finish

Destination Location ID - Choose the Store destination location from the drop down list or type in the store location by entering “ST” and the store number.

Contact Name - Enter contact name which will be the vendor ID. This will allow a message to be sent to the vendor contact when the shipment has been accepted by the carrier.

Comments – Provide additional comments in this field

Reference Number Qualifiers –

- Enter NMFC_CLASS and value. The NMFC needs to be in the following format: 50.0. The decimal followed by a zero or number is necessary –

Click **Save** next to the Reference Number

Upon completion of the fields, click the **Ship Unit** button at the bottom of the screen

Order Release

1 of 1

Order Release Ship Unit Line Item

Order Release ID Order Base ID Source Location ID Destination Location ID

Order Release ID

Order Release Name

SUPPLIES_STORE

Pickup Date

Top-off Order

Payment Method

COL

* Order Configuration

Earliest Estimated Pickup Date

* Source Location ID

* Destination Location ID

Contact Name

Comments

Reference Numbers

* Reference Number Qualifier ID

NMFC_CLASS

* Reference Number

50.0

Save



Top Ship Unit

Shipment to Store

- Select the **New Line Item** option to enter specific PO information and enter the following information into the corresponding fields:
 - Leave Blank – Do not change
 - Total Package Count – Put in carton count for individual purchase order
 - Weight – Enter weight for individual purchase order
 - Volume – Enter volume for individual purchase order
 - Type – Do not change
 - PO Number – Enter the purchase order number
 - Reference Number Qualifier ID - Enter PALLET_COUNT and Reference Number (the number of pallets)
 - Click **Save** to the right of the Reference Number
- Click **Save** once the information is entered

Order Release 1 of 1

Order Release Ship Unit **Line Item**

Order Release ID Order Base ID Source Location ID Destination Location ID ST213

ID	Packaged Item ID	Item Name derived from Packaged Item	Total Package C
New Line Item			

Line Item

LEAVE BLANK

Packaged Item ID
DEFAULT

* Total Package Count
50

* Weight
1100 LB

Type UOM

* Volume
850 CU FT

Pack With Group

* PO Number
123456

Special Services

Special Service Group Special Service Save

Reference Numbers

* Reference Number Qualifier ID
PALLET_COUNT

* Reference Number
3

Save

Top Save Cancel

- Shipment to Store
- If shipping multiple POs, click the **New Line Item** tab to create additional POs
- Click the **Finished** button at the top of the screen once all the information for the shipment has been entered
- To create another shipment, click the **Create Another** button or repeat the option below

Order Release 1 of 1 **New** **Finished**

Order Release [Ship Unit](#) [Line Item](#)

Order Release ID Order Base ID Source Location ID Destination Location ID ST213

ID	Packaged Item ID	Item Name derived from Packaged Item	Total Package Count	Packaging Unit Count	Packaging Unit	Transport Handling Unit	Weight	Volume
	DEFAULT		30				1000.00 LB	100.00 CUFT

New Line Item

Select Line

🔍 ⚙️ + Save

[Top](#)

Results

Success

You successfully created the following records:

RC3.20171129-0001 ☆

Create Another [Modify Another](#)

Shipment to DC


- All Supplies vendors will login with their own user ID and password
- i.e. User ID RC3.V123456, Password – Temporary Password (see page 16)
- Select **Create Shipment to DC** from the home menu
- The order release finder page will be displayed, then Click **New**

SIGN IN TO
**ORACLE TRANSPORTATION &
GLOBAL TRADE MANAGEMENT**

User Name

Password

Sign In

 Academy
SPORTS-OUTDOORS Rapid Command and Control Center

Create Shipment To Store

Create Shipment To DC

Print BOL

Order Release Finder

Search

CLICK NEW BELOW

|

Begins With ▼

Search

New

Sort Order

Shipment to DC

On the order release page, enter the following information into the corresponding fields.

Order Release ID - Leave blank

Pickup Date: Enter the date in which the shipment is to be picked up

Pickup Date Must be 72 business hours from the day the order release is created. The 72 business hours do not include weekends or Academy holidays

Order Configuration - Do not change

Source Location ID – Enter your vendor ID or clear the Ship From field, then click on the magnifying glass to search for your location.

Destination Location ID - Choose the destination location from the drop down list. The list for shipments to a DC will show both DC's available.

Contact Name - Enter contact name which will be the vendor ID. This will allow a message to be sent to the vendor contact when the shipment has been accepted by the carrier.

Comments – Provide additional comments in this field

Reference Number Qualifiers –

Enter NMFC_CLASS and value. The NMFC needs to be in the following format: 50.0.

The decimal followed by a zero or number is necessary

Upon completion of the fields, click the **Ship Unit** button at the bottom of the screen, then click new line item

Supplies Shipment to DC

[Order Release Finder](#) > Order Release

Order Release

1 of 1

Order Release [Ship Unit](#) [Line Item](#)

Order Release ID Order Base ID Source Location ID Destination Location ID

Order Release ID

Order Release Name
SUPPLIES_DC

Pickup Date

01/17/2022 15:38:00

Top-off Order

Payment Method

[COL](#)

* Order Configuration

PREPACK

* Source Location ID

1315467742301

Earliest Estimated Pickup Date

* Destination Location ID

895 - Katy TX

Contact Name

131546

Comments

Reference Numbers

* Reference Number Qualifier ID

NMFC_CLASS

* Reference Number

50.0

Save

✎ ✕

[Top](#) [Ship Unit](#)

Order Release

[Order Release](#) [Ship Unit](#) [Line Item](#)

Order Release ID Order Base ID Source Location ID Destination Location

ID	Packaged Item ID	Item Name derived from Packaged Item
New Line Item		

Select Line

[✎](#) [✕](#) [+](#) [Save](#)

[Top](#)

Supplies Shipment to DC

- Select the **New Line Item** option to enter specific PO information and enter the following information into the corresponding fields:
 - Leave Blank – Do not change
 - Total Package Count – Put in carton count for individual purchase order
 - Weight – Enter weight for individual purchase order
 - Volume – Enter volume for individual purchase order
 - Type – Do not change
 - PO Number – Enter the purchase order number
 - Reference Number Qualifier ID - Enter PALLET_COUNT and Reference Number (the number of pallets)
 - Click **Save** to the right of the Reference Number
- Click **Save** once the information is entered

Line Item

LEAVE BLANK

Packaged Item ID
[DEFAULT](#)

* Total Package Count

* Weight
 LB

* Volume
 CU FT

Type UOM

* PO Number

▲ Special Services

Special Service Group	* Special Service	Save
<input type="text"/>	<input type="text"/>	<input type="button" value="Save"/>

▲ Reference Numbers

* Reference Number Qualifier ID	* Reference Number	Save
<input type="text" value="PALLET_COUNT"/>	<input type="text" value="5"/>	<input type="button" value="Save"/>

Top

Shipment to DC

- If shipping multiple POs, click the **New Line Item** tab to create additional POs
- Click the **Finished** button at the top of the screen once all the information for the shipment has been entered
- To create another shipment, click the **Create Another** button or repeat the option below

Order Release 1 of 1 New **Finished**

Order Release Ship Unit **Line Item**

Order Release ID Order Base ID Source Location ID Destination Location ID 895

ID	Packaged Item ID	Item Name derived from Packaged Item	Total Package Count	Packaging Unit Count	Packaging Unit	Transport Handling Unit	Weight	Volume	B
	DEFAULT		30				1000.00 LB	100.00 CUFT	

New Line Item

Select Line

🔍 ⚙️ + Save

Results

Success

You successfully created the following records:

RC3.20171129-0009 ☆

Create Another Modify Another

Print a Bill of Landing (BOL)

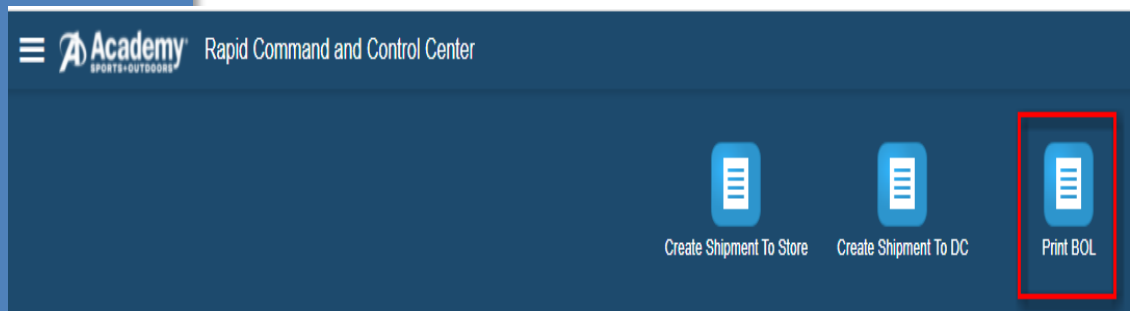
- Select the **Print BOL** icon on the home screen.
- Select the shipment by selecting the option box on the left side of the screen.
- Select Print BOL - Vendor
- Follow the Windows steps to open the PDF file

****Please note this is not a complete Bill of Lading on the website**

Buy Shipment Total Found: 1000


Print BOL - Vendor

<input checked="" type="checkbox"/>	+	☆	ID	Indicator	BOL Number
<input type="checkbox"/>	+	☆	RC3.15029509	●	🌐	🏠		KLOG-001116
<input type="checkbox"/>	+	☆	RC3.17014979	●	🌐	🏠		KLOG-006433
<input checked="" type="checkbox"/>	+	☆	RC3.16013900	●	🌐	🏠		KLOG-002003
<input type="checkbox"/>	+	☆	RC3.17046084	●	🌐	🏠		KLOG-007069
<input type="checkbox"/>	+	☆	RC3.16150907	●	🌐	🏠		KLOG-005794



Date: 11/28/2017

BILL OF LADING

SHIP FROM: Name: NTS/ARTFX-DALLAS Address: 6425 CAMPUS CIRCLE DR. WEST City/State/Zip: IRVING TX 75063 SID#: _____ FOB: <input type="checkbox"/>		Bill of Lading #: CEVV-002435 
SHIP TO: Name: TWIGGS DC Address: 1 ACADEMY DR City/State/Zip: JEFFERSONVILLE GA 31044 CID#: _____ FOB: <input type="checkbox"/>		Location #: 897 CARRIER NAME: CEVA Trailer Number: Seal Number: Shipment ID: 16093087 SCAC: CEVV Pro Number:
THIRD PARTY FREIGHT CHARGES BILL TO: Name: Address: City/State/Zip:		Freight Charge Terms: (freight charges are prepaid unless marked otherwise) Prepaid _____ Collect _____ 3 rd Party _____ <input type="checkbox"/> (check box) Master Bill of Lading; w/ attached underlying Bill of Lading
SPECIAL INSTRUCTIONS:		

CUSTOMER ORDER INFORMATION					
CUSTOMER ORDER NUMBER	# PKGS	WEIGHT	VOLUME	PALLET COUNT	ADDITIONAL SHIPPER INFO
2791371	4	20	12		
GRAND TOTAL	4	20	12		

CARRIER INFORMATION						
HANDLING UNIT	PACKAGE	WEIGHT	H.M.	Product Description		LTL C
QTY	TYPE	QTY	TYPE			NMFC #
	4	20				100
GRAND TOTAL						

Where the rate is dependent on value, shippers are required to state specifically in writing the agreed or declared value of the merchandise. **COD Amount: \$**

Forgot Password

- Select *Can't access your account* from the home menu
- Type in your User Name - Next
- Answer the challenge questions- Next
- Select a New Password
- Contact Logistics if you can't reset your password at domestic.logistics@academy.com. **A temporary password will be sent from oracle cloud to the contact e-mail address on the account.**

Password Rules:

- 7 characters long min.
- Expiration: 180 days
- History: last 5 passwords
- Max attempts before lockout: 3

SIGN IN TO ORACLE CLOUD

Traditional Cloud Account

Welcome usacademyitd70536 [change domain](#) ?

[Can't access your account?](#)

Sign In

Forgot Password?
Use this link to reset your password and to unlock accounts.

Questions?

Contact Domestic.Logistics@Academy.com for any questions.